

# KILBY

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## HISTORIC SITE

215 Kilby Road, Box 55  
Harrison Mills, BC V0M 1L0  
Phone: (604) 796-9576  
Fax: (604) 796-9592  
Web: [www.kilby.ca](http://www.kilby.ca)

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Museum · Farm · Restaurant · Gift Shop · Campground · Boat Launch

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**1 Position Vacancy:**  
**Campground Customer Services/Gatehouse**  
**(Canada Summer Job Program)**

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Join the Kilby team for the best summer job experience ever!

The Kilby Historic Site is looking for a youth who enjoys working in a team environment to create exceptional customer service for our visitors. Under the guidance of the Campground Supervisor, the youth will greet campers and visitors, check campers into their site, sell items from the store, and provide information about campground policies and services. This **8-week**, summer job offers many opportunities to learn cross discipline skills.

**June 25th to August 20th, 2026**

**Duties include:**

- Provide excellent customer service to campground campers and visitors.
- Assist Day Use visitors during peak periods, with parking, general inquiries, and campground rules.
- Inform boat launch patrons of parking and launching protocols and collect fees, when needed.
- Initiate conversation with visitors to promote museum activities and daily café specials.
- Provide support to campground workers.
- General grounds keeping and washroom maintenance duties.
- Environmental preservation & education of this pristine wilderness, and year-round public access.
- Wear supplied uniform.
- Weekend work is expected.
- Attend weekend staff meetings and training sessions
- Perform other related duties and activities as required.

**Requirements include:**

- Under the Guidelines of this program to be eligible: youth must be between 15 and 30 years of age at the start of the employment; be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act<sup>2</sup>; and, be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- Proven customer service experience.
- This front-line position includes SuperHost training for the development of skills if needed
- Ability to work co-operatively, as part of a team.
- Possess superior communication skills.
- Driver's license not required but must possess a reliable means of transportation to/from work
- Priority may be given to students in our surrounding towns and First Nations communities
- Must be able to pass and maintain a criminal and personal record background check.

**This position offers an hourly rate of \$19.00.**  
**7 hours a day / 35 hours a week**

Apply by sending your resume by **June 1st, 2026** to the Human Resources Department, Kilby Historic Site, Fax: (604)796-9592 or e-mail to [humanresources@kilby.ca](mailto:humanresources@kilby.ca) We thank all applicants in advance; however, only those selected for an interview will be contacted. The Kilby Heritage Society is a charitable non-profit society that operates the museum and is committed to employment equity. We welcome diversity and encourage applications from all qualified individuals.